



Hudson Primary School and Children's Centre
Everyone Experiences Excellence
Moorhey Road
Maghull, L31 5LE



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Friday 12th January 2018

PARENT GOVERNOR POSITION

Dear families,

Parent Governor Election

There are 4 parent governors on the Governing Body of this school. They are elected by the parents of pupils to serve a four year term of office. Currently there are two vacancies and it is necessary to hold an election.

Governors have an important and influential role to play in the life of our school, and I do hope you will be able to take part in this election by becoming a candidate and by casting your vote when the time comes. You may, if you wish, put yourself forward as a candidate, using the attached nomination form. Please read the information given with the nomination form.

The timetable for the election is:-

1. Nomination Form to be returned to me by 12.00 noon on Monday 22nd January
2. Ballot Papers to be sent to all parents on Tuesday 23rd January; (Voting will only take place if there are more nominations than vacancies.)
3. Ballot Papers to be returned to me by 12 noon on Tuesday 30th January;
4. The votes will be counted at 1pm on Tuesday 30th January after which the result will be announced.

All nominations received will be acknowledged.

School governorship is now classed as a regulated category and as such all governors are now subject to a Standard Disclosure through the Criminal Records Bureau. The appointment will be made on the understanding that clearance is received through the CRB. This is simply to protect young people in our care.

If you require any further information about the role of a school governor or the election process being elected to the Governing Body, please do not hesitate to contact me.

Yours sincerely,
Mrs N Craddock

Headteacher/Returning Officer



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PARENT GOVERNOR NOMINATION FORM

Before completing this form, please read the Notes of
Guidance provided

	SURNAME INITIALS <small>Mr / Mrs / Miss / Ms.</small>	ADDRESS	SIGNATURE
Nominee	(Capitals)		
Proposer	(Capitals)		
Seconder	(Capitals)		

Declaration of Nominee: I am willing to accept nomination. I agree that if successful I will be subject to clearance through the CRB.

Signed:

Date:

THIS FORM MUST BE RETURNED TO THE HEADTEACHER\RETURNING OFFICER

BY 12.00 NOON ON MONDAY 22nd JANUARY 2018

LATE NOMINATIONS WILL NOT BE ACCEPTED



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Notes of Guidance for Parent Governor Nominations

- Candidates in Parent Governor Elections cannot nominate themselves.
- Candidates should normally be nominated by both a Proposer and a Secunder who are themselves entitled to vote in the Election.
- Nominations should be made on a Nomination Form issued by the Returning Officer
- Returning Officers will ensure that a record is kept of the date and time each Nomination Form is received.
- Candidates will be provided by return with a dated note of receipt of their Nomination Forms.
- Candidates are invited to provide a short statement of biographical details, which will be distributed to all voters in the election with the ballot papers, for their guidance when they are deciding how to cast their votes.



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